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**Fauquier County Board of Supervisors
Public Safety Committee
Meeting of October 20, 2004**

MINUTES

1. Call to Order

Public Safety Committee Chairman, Chester Stribling, called the meeting to order at 5:07 pm

2. Introduction of Participants

Present were:

- Mr. Raymond Graham, Vice Chairman, Fauquier County Board of Supervisors
- Mr. Chester Stribling, Fauquier County Board of Supervisors
- Mr. Jonathan Lynn, Commonwealth Attorney
- Mr. G. Robert Lee, County Administrator
- Ms. Catherine Heritage, Assistant County Administrator
- Mr. Paul McCulla, County Attorney
- Mr. Bill Dugan, WFJCC
- Mr. Tim McMenamin, Director, WFJCC
- Major Paul Mercer, Fauquier County Sheriff's Office
- Mr. Tom Marable, President, Fauquier Fire and Rescue Association
- Chief Philip Myer, Dept. of Fire and Emergency Services
- Mr. Rick Klinc, Director of Information Technology
- Mr. Allen Cubbage, Warrenton Police Department
- Mr. Ronnie Sheetz, General Services Department
- Mr. Garrett Moore, VDOT
- Mr. Tom Pavelko, Staff to the Public Safety Committee

3. Approval of the Minutes and Agenda

Mr. Stribling called for approval of the current agenda and the minutes of the September 15, 2004 meeting. Seconded: Mr. Graham. Adopted.

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4. E911 Tax-Possible Increases

Paul McCulla, County Attorney, spoke on the feasibility and requirements of raising the local E911 tax on business and residential phone lines in the county. This issue has been raised due to the increasing use of cellular phones which do not charge such a tax. Mr. McCulla advised that the county is authorized to raise the rate not to exceed a monthly fee of \$3.00 per line. The present monthly rate per line in Fauquier County is \$2.00. Prior to amending the code and increasing the rate, certain protocol must be adhered to. A public hearing on the ordinance must be held, followed by advertisement in the local papers for two weeks. Then the Board of Supervisors determines if the ordinance should be adopted. There are no limitations on when this can occur, but phone companies usually need at least 90 days notice to make the necessary changes. Mr. Graham requested that Katie Heritage obtain additional information on this issue and initiate the process.

5. Big Box Construction

Mr. McCulla also spoke on the use of Big Box Construction for antennae on the 800 MHz radio system. He advised that the Board of Supervisors has the right in certain circumstances to place conditions on the building permit that require the placement of antennae. The circumstances depend on the intended coverage of the antennae. However, if the structure is already there or being built as a by right use, the antenna cannot be required. Mr. Graham expressed concerns about building “after the fact”.

6. Electronic Emergency Notifications

Rick Kline, Director of Information Technology, presented his proposed electronic notification system for citizens and county employees. The system is designed to be an information sharing tool for those who subscribe to various groups developed within the e-notification system. Each group or department designates an administrator who is responsible for posting recent or necessary information about the particular topic at hand. That information is then emailed to subscribers via the county server. Mr. Kline solicited for volunteers to assist with implementation. Mr. Graham expressed interest in expediting the system on a small scale before offering it to the public.

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7. 800 MHz Update

Bill Dugan of the WFJCC, provided the committee with results from the most recent leaf tests conducted. Those results indicated that the 95% coverage rate stated in the Motorola contract had been met. The CTA has approved these percentage rates. Building penetration tests are set to begin. General discussion ensued regarding a radio for the hospital and who will provide funds for one. With the exception of some pagers, almost all equipment for the radio system has been purchased. The Warrenton Police Department will be the first to go “on-line”, followed by the Fire Companies.

8. Status of Tasking List

All tasks set forth in the previous meeting of September 15, 2004 have been accomplished.

9. Roundtable

Tim McMenamin advised that the WFJCC was approaching its ten year anniversary and that the department is fully staffed for the first time in years. Allen Cubbage of the Warrenton Police Department advised that the Town is still looking into the traffic light issue in front of the Warrenton Fire Department.

10. Adjournment

Hearing no further business, Mr. Stribling called for adjournment at 6:23 pm.

Given under my hand this 27th day of October 2004

Thomas S. Pavelko, Lead Staff
Board of Supervisors Public Safety Committee